

AGENDA

Meeting: Melksham Area Board
Place: Semington Village Hall, High St, Semington, Trowbridge BA14 6JR
Date: Wednesday 6 December 2023
Time: 7.00 pm

Including the Parishes of:

Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Cameron Osborn, direct line 01225 718224 or email cameron.osborn@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Melksham Without West & Rural (Chairman)
Cllr Mike Sankey, Melksham East (Vice-Chairman)
Cllr Phil Alford, Melksham Without North and Shurnhold
Cllr Nick Holder, Bowerhill
Cllr Jon Hubbard, Melksham South
Cllr Jack Oatley, Melksham Forest

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

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Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details.

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Richard Rogers - richard.rogers@wiltshire.gov.uk

Area Board Delivery Officer – Caroline LeQuesne – caroline.lequesne@wiltshire.gov.uk

Democratic Services Officer – Cameron Osborn – cameron.osborn@wiltshire.gov.uk

Items to be considered	Time
<u>Highways Matters</u>	
<u>Welcome and Introductions</u>	
<p>1 Highways and Transport Presentations</p> <p>To receive presentations on topics such as strategic business plan priorities, maintenance, LTP, congestion, public transport and air quality.</p>	19:05
<p>2 Melksham Local Cycling and Walking Infrastructure Plan (LCWIP) Update</p> <p>To receive an update on the LCWIP in Melksham.</p>	19:25
<p>3 Q&A Session</p> <p>An opportunity to ask questions of those present on any local highways matters.</p>	19:40
<p>4 Session Summary and Next Steps</p> <p>To conclude the Highways Matters event and discuss how best to move forward.</p>	20:30
<u>Short Interlude - Before Area Board</u>	
<u>Area Board Business</u>	
<p>5 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	20:40
<p>6 Minutes of the Previous Meeting (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 12 September 2023.</p>	
<p>7 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>8 Chairman's Announcements (<i>Pages 11 - 34</i>)</p> <p>To receive the following briefing notes through the Chairman:</p> <ul style="list-style-type: none"> • Area Board Priority Report – Update • Cost of Living update • Polling District and Polling Place Review 	

- Independent Visitor Scheme Update
- Archaeology Service Annual Newsletter 2023
- Cooper Tires Careers Fair and Redundancy Support

9 **Partner Updates** (Pages 35 - 48)

To note any written updates from the following partner organisations:

- Wiltshire Police
- Dorset and Wiltshire Fire and Rescue Service (DWFRS)
- BSW Together (Integrated Care System)
- Healthwatch Wiltshire
- Community First
- Town and Parish Councils

10 **Area Board Funding** (Pages 49 - 52)

20:50

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets if all funding is agreed :

Community Area Grant	Older & Vulnerable	Young People
£18,709.00	£4,205.22	£6,543.44

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
	There are no Community Area Grants to consider at this meeting	

Older and Vulnerable Adults Grants:

Ref/Link	Grant Details	Amount Requested
ABG1416	Riverside Centre – Food and Community Support Project. Total project cost £3000	£1500.00
ABG1438	Great Hinton Community Committee –	£494.78

	Great Hinton Heritage Group. Total project cost - £494.78	

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1437	The Equivalent Project CIC – Self Harm Support Programme. Total project cost £10000	£1805.56

Delegated Funding

There have been no grants awarded under delegated powers since the last meeting.

Further information on the Area Board Grant system can be found [here](#).

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Local Highway and Footway Improvement Group (LHFIG) (Pages 53 - 72)

20:45

To consider the following recommendations from the LHFIG meeting from 2 November 2023:

- To add the following Issues to the Priority Schemes List with funding:
 - **Issue 9-23-9** Speeding traffic on A365 Shaw and Whitley Corsham Road – SLOW road markings (£300 - 100% LHFIG)
 - **Issue 9-23-12** Steeple Ashton, Sandpits Lane - signs / road markings (£1077.14 - 100% LHFIG funded)
 - **Issue 9-23-14** Steeple Ashton Common Hill / Newleaze – request for pedestrian barrier at exit of children’s play area (£1,800.00 – 75% LHFIG, 25% PC)
 - **Issue 9-23-15** Halifax Road Bowerhill ‘H’ Bar Marking request (£300 – 100% LHFIG)
 - **Issue 9-23-16** Magister Road, Bowerhill Request for ‘Children at play sign’ (£100 – 100% LHFIG)
- To add the following Issues to the Priority Schemes List without funding at this time:

- **Issue 9-23-17** RTPI at Mitchell Drive, Bowerhill Estate, Market Place Melksham x 2

12 **Future Meeting Dates**

To note future meeting dates (7.00-9.00pm):

- 6 March 2024
- 22 May 2024
- 6 November 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, Caroline.LeQuesne@wiltshire.gov.uk

Close 9.00pm